

# Accessing the NJTA "Employee Intranet" Remotely

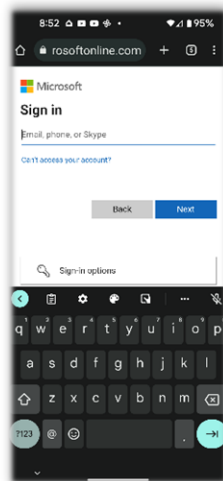
Connect from your mobile device, tablet, and PC.

Accessing this NJTA service requires all employees to have the following:

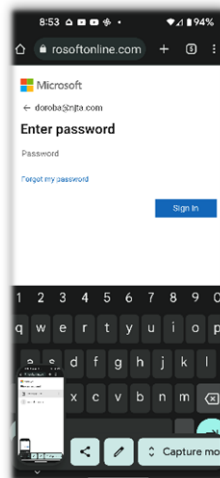
1. A NJTA provided user account.
  - This is your NJTA provided email address
  - This may have been provided during your onboarding process or training
2. Enrollment with Multi-Factor Authentication (MFA)
  - This may have been during your onboarding process or training
  - If not, please refer to the "Multi-Factor Authentication Enrollment Process" document. This can be found on the Intranet, or you may ask your current supervisor or manager for a copy.



To access the "*Employee Intranet*" from your mobile device, open a browser, and go to <https://www.njta.com>. Scroll down to the bottom of the page and click on "MyNJTA."

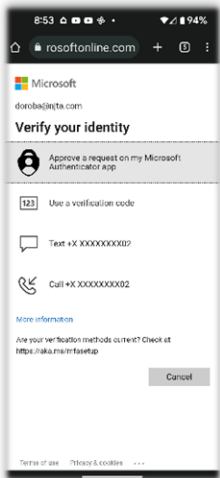


1. Click on the "Login" button to start the sign in process.



2. Enter your NJTA email address and click the "Next" button.

3. Enter your password and click on the "Next" button



4. Verify your identification for your account by using **one** of the following that you have already setup during your MFA enrollment process:
- a. Authenticator app
  - b. Verification code
  - c. Text message
  - d. Phone call



5. On the following screen choose either “Yes” or “No” to stay signed in. Once selected you will be directed to the home page or “**dashboard**” of the “Employee Intranet”.

You have successfully logged into the NJTA Employee intranet site.

