Accessing Your New Jersey Turnpike Authority Email

This documentation only applies to New Jersey Turnpike Authority (NJTA) Employees who have not been assigned an NJTA smartphone, laptop, or desktop to perform their day-to-day responsibilities.

NJTA is providing every employee with email access. This email access is intended to provide employees with timely information regarding Authority business. Email use is limited to business activities only and all other usage is strictly prohibited. Please note, users of this system can only send and receive emails to other njta.com email addresses.   Sending and receiving emails from an external domain such as gmail.com or yahoo.com will not work.

To access your email account, from any smartphone, laptop, desktop, or tablet that is connected to the internet, follow the steps below.

1. Navigate to https://outlook.office.com.

2. Enter your Microsoft credentials (username@njta.com and current password). Username and password is the same as your myess.njta.com credentials.

3. If you are already enrolled in multifactor authentication (MFA), confirm access using the method you configured during enrollment. Depending on your preferred MFA method, you will either:

    i.   Approve the sign in on your smart phone
    ii. Enter the verification code sent to your phone via text
    iii. Or press # on your phone key pad after receiving a call.

After successful authentication, you will then be redirected to the Outlook interface where you can send and receive emails.

If you are not enrolled in MFA, Microsoft will prompt you to enroll and will redirect you to the enrollment page.
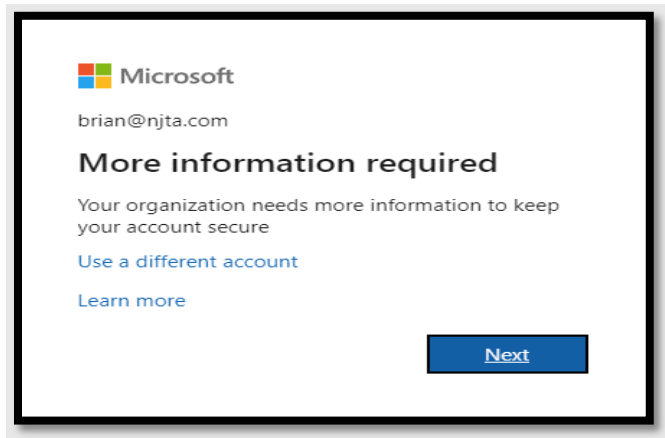

The Information Technology Services (ITS) Department is implementing MFA, as an additional authentication tool, for users accessing information systems which contain sensitive information. These systems include, but are not limited to, virtual private network (vpn) connections, capital project management system (CPMS), email, myess, and the New Jersey Turnpike Authority job portal MFA will require a user to provide a secondary authentication mechanism, in addition to the usual username and password combination.

There are several ways a user can enroll in MFA with an authentication device. An authentication device is a smartphone that can download the Microsoft MFA app; cellphone or smartphone that can receive text messages; or a landline, cellphone, or smartphone that can receive incoming calls.

The default option is to install the Microsoft Authenticator app on a smartphone. For detail instructions on how to add the Authenticator app as the authentication method, click "Download now" and reference NJTA document "Multifactor Authentication Enrollment Process" for step-by-step instructions.

Brian Turcotte
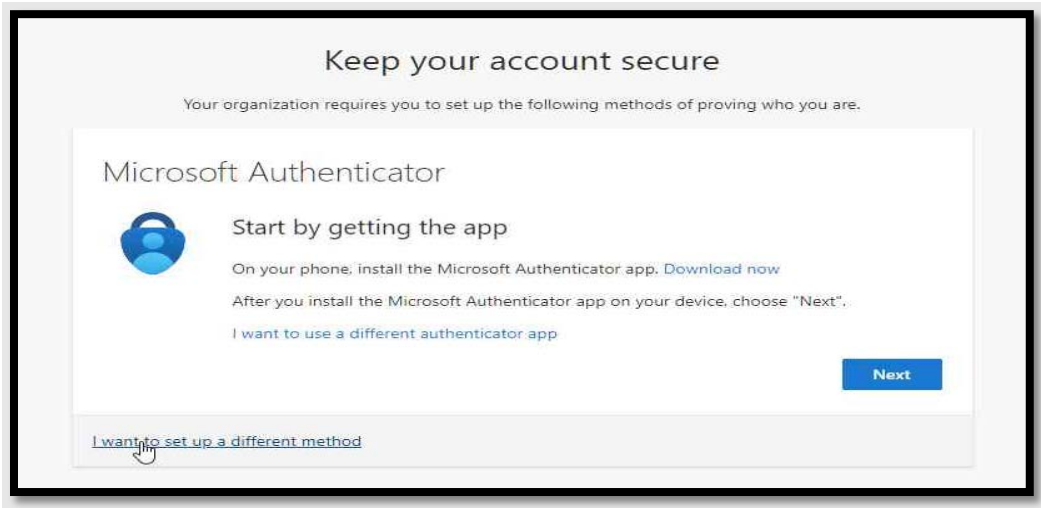
If you would like to add a phone or alternate phone as an authentication method, click "I want to set up a different method" and reference NJTA document "Multifactor Authentication Enrollment Process" for step-by-step instructions.
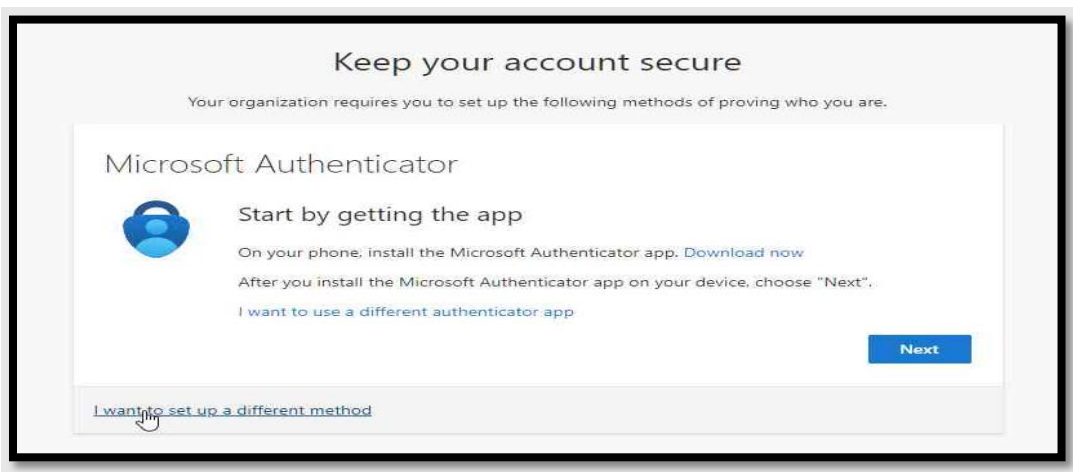
If assistance is required during this process please contact the ITS Service Desk @ extension 2000.

Brian Turcotte